



Year 11 (2019) Subject/Pastoral Interviews

How to Book an Interview

Step 1 - Access the Interview Booking Site

Go to the Home Page of the College's Website and follow the link to the 'Year 11 Parent Interview Site' via PTO

Step 2 - Log on to the Interview Booking Site

Enter your Login and PIN details

Step 3 - Welcome Page

Click "OK" at bottom of the 'Welcome Page' and continue

Step 4 - Selection of Interview Booking Times

- ⇒ Students from St Pius X High School, St Mary's High School and San Clemente High School will see the following screen

Enrolment Interview	Enrolment Interviewer	Select time ... ▼	Make booking
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Select a time and click "Make booking"

- ⇒ Students from non-associated schools will see the following screen

Enrolment Interview	Enrolment Interviewer	Select time ... ▼	Make booking
Enrolment Interview	Enrolment Interviewer	Select time ... ▼	Make booking

Select a time and click "Make booking"

Step 5 - Download Booking

* When finished, download your interview schedule by using the 'Printer' button



Closing at 3.00pm on Monday 17 September, 2018